



CITY COUNCIL MEMORANDUM

From: The Office of the City Manager **Date:** September 11, 2023
Subject: Approve Amendment No. 1 to BuyBoard Contract No. 687-22 and authorize the purchase of one 2023 Wells Cargo Tandem Enclosed Trailer from North Texas Trailers in an amount not to exceed \$14,137.63, for a total cumulative contract amount of \$58,308.23.
Presenter: Zane Ryan, Fleet Services Manager

Summary:

This is for the purchase of one 2023 Wells Cargo Tandem Enclosed Trailer in the amount of \$ 14,137.63 and cumulatively added, in the amount of \$57,308.23 to the previous purchase of four trailers approved and ordered on May 12, 2023. It is recommended to purchase this trailer from North Texas Trailers, through the BuyBoard Contract No. 687-22.

General Description:

This Trailer purchase is part of the City's annual vehicle/equipment replacement schedule for Fiscal Year '22-'23. The total cumulative purchase for the original four trailers, plus this additional trailer at the cost of \$14,137.63, will not exceed \$57,308.23. This amount has been funded through the FY 2022-2023 adopted budget for Fleet Service's Non-Public Safety Vehicle & Equipment Replacement Operating Account.

The City of North Richland Hills is a member of several inter-local groups and utilizes existing contracts with vendors through the Local Government Purchasing Cooperatives. The Local Government Code states that purchases made through a cooperative purchasing agreement satisfy any state law that would require the City to solicit competitive bids. The City has conducted previous business with North Texas Trailers and had favorable results.

Recommendation:

Approve Amendment No. 1 to BuyBoard Contract No. 687-22 and authorize the purchase of one 2023 Wells Cargo Tandem Enclosed Trailer from North Texas Trailers in an amount not to exceed \$14,137.63, for a total cumulative contract amount of \$58,308.23.