

CITY COUNCIL MEMORANDUM

FROM: The Office of the City Manager **DATE:** June 23, 2025

SUBJECT: Consider the purchase of tree maintenance services from The Paysage Group LLC, dba Smith Lawn and Tree, F.A. Bartlett Tree Expert Co., dba Bartlett Tree Experts, and Looks Great Services of MS, Inc., in a collective amount not to exceed \$142,698 annually for the current fiscal year and subsequent annual renewals utilizing the Interlocal Agreement between the City of North Richland Hills and City of Southlake.

PRESENTER: Adrien Pekurney, Director of Parks and Recreation

SUMMARY:

This item serves to approve the purchase of tree maintenance services from The Paysage Group LLC, dba Smith Lawn and Tree, F.A. Bartlett Tree Experts Co., dba Bartlett Tree Experts, and Looks Great Services of MS, Inc. through an interlocal agreement with the City of Southlake in an amount that exceeds the \$50,000 purchasing threshold.

GENERAL DESCRIPTION:

The Parks and Recreation, Public Works, and Neighborhood Services Departments perform tree services throughout city facilities, parks, trails, and rights-of-way. A large portion of tree services are performed using contract labor. Past services have been utilized with a City of Southlake RFP through an Interlocal Agreement with the City of Southlake.

Funding for tree services is allocated in both the General Fund and the Parks and Recreation Facilities Development Fund. The total approved annual budget for these items is \$142,698.

This item is to approve the annual purchase of tree maintenance services, with four (4) remaining options to renew for one-year each. Provided that funds are appropriated in the City's annual budget for the initial term and the remaining renewal years and the terms and conditions of the agreement do not change, the remaining renewals will not require additional City Council approval.

RECOMMENDATION:

Authorize the purchase of tree maintenance services from The Paysage Group LLC, dba Smith Lawn and Tree, F.A. Bartlett Tree Expert Co., dba Bartlett Tree Experts, and Looks Great Services of MS, Inc., in a collective amount not to exceed \$142,698 annually for



the current fiscal year and subsequent annual renewals utilizing the Interlocal Agreement between the City of North Richland Hills and City of Southlake.