

# CITY COUNCIL MEMORANDUM

**From:** The Office of the City Manager

**Date:** June 22, 2026

**Subject:** Authorize an Amendment to the Cooperative Purchasing Agreement with O'Reilly Auto Parts (O'Reilly Auto Enterprises, LLC), through Tarrant County No. F2024136, for the purchase of Heavy-Duty Equipment Truck Parts and Supplies, increasing the not to exceed total to \$250,000.

**Presenter:** Kenneth Garvin, Public Works Operations Manager

## **Summary:**

Staff requests that the City Council authorize an Amendment to the Tarrant County No. F2024136 Cooperative Purchasing Agreement with O'Reilly Auto Parts, increasing the "not to exceed" amount to \$250,000. The current agreement is limited to an amount not to exceed \$99,998 through July 26, 2026. This Amendment would bring the cumulative amount to \$250,000 for the remainder of the contract term which expires July 26, 2027.

## **General Description:**

On July 16, 2024, the Commissioners Court awarded Tarrant County Bid No. F2024136 for the purchase of Heavy-Duty Equipment Truck Parts and Supplies. This Contract had an initial expiration of July 26, 2025, with two one-year renewal options expiring July 26, 2027. Fleet Services is preparing for the \$99,998 threshold to be exceeded and is requesting an increase to a "not to exceed" amount of \$250,000, for the remainder of this Tarrant County Contract. Therefore, staff requests approval of this amendment to ensure uninterrupted purchasing of parts and supplies through the end of the contract period.

The City of North Richland Hills is a member of several inter-local purchasing groups and utilizes existing contracts with vendors through the Local Government Purchasing Cooperatives. All state competitive bidding requirements have been met. The city conducts business with O'Reilly Auto Parts regularly and has consistently experienced favorable results.

## **Recommendation:**

Authorize an Amendment to the Cooperative Purchasing Agreement with O'Reilly Auto Parts (O'Reilly Auto Enterprises, LLC), through Tarrant County No. F2024136, for the purchase of Heavy-Duty Equipment Truck Parts and Supplies, increasing the not to exceed total to \$250,000.