

## CITY COUNCIL MEMORANDUM

**FROM:** The Office of the City Manager    **DATE:** January 9, 2023

**SUBJECT:** Authorize the City Manager to execute a professional services agreement with Nathan D. Maier Consulting Engineers, Inc. in an amount not to exceed \$58,400 for the NW Stonybrooke Drainage Improvements Project (DR2302).

**PRESENTER:** Caroline Waggoner, Director of Public Works

**SUMMARY:**

Council is being asked to consider a professional services agreement with Nathan D. Maier Consulting Engineers, Inc. for the NW Stonybrooke Drainage Improvements Project.

**GENERAL DESCRIPTION:**

The NW Stonybrooke Drainage Improvements Project is one of four new drainage projects identified in the FY22/23 Capital Projects Budget. This project seeks to improve lot-to-lot drainage issues near the intersection of Davis Boulevard and Rumfield Road. The duplex properties fronting Davis Boulevard drain overland to the east, across several residential lots with a history of flooding on at least two impacted properties. The design consultant will collect field data and recommend infrastructure improvements to safely convey stormwater to nearby public streets.

In June 2022, engineering staff selected three local engineering consultants to provide Miscellaneous Drainage Improvements services as a result of a standard Request for Qualifications (RFQ) process. Nathan D. Maier Consulting Engineers was selected as one of the three firms. As such, they were selected to provide professional design services for this project.

The engineering agreement outlines the scope of work in Exhibits B, C and D. Listed below are the key items within the scope of work:

- Survey and engineering design
- Bidding phase services
- Easement instrument preparation



The Public Works Department negotiated a design fee of \$58,400. This basic services fee consists of project management, engineering design, and bidding phase services. The special services fee consists of a topographic survey.

Basic Services	\$ 41,400
Special Services	\$ 13,800
Additional Services	\$ 3,200
<b>Total Design Fee</b>	<b>\$ 58,400</b>

The project budget has sufficient funding for this contract, although it will require shifting funds from the construction phase to design phase to handle the full design contract amount. The project schedule anticipates bidding the project in late 2023. Funding for this project was included in the FY22-23 Adopted Budget.

**RECOMMENDATION:**

Authorize the City Manager to execute a professional services agreement for engineering services with Nathan D. Maier Consulting Engineers, Inc. in an amount not to exceed \$58,400 for engineering services for the NW Stonybrooke Drainage Improvements Project (DR2302).